

Team: **Version No:** **Date: 13th November 2018**

Corporate Objectives
 1) Growing North Devon
 2) Organisational Development

Business as usual core function (brief bullet points only)

- 1) Deliver Smooth running Elections and Referendums.
- 2) To Publish and maintain an up to date Register of Electors.
- 3) To provide an efficient Land Charges Service.

ACTIONS AND OBJECTIVES										Resources									
Action No.	Corporate Plan	What you aim to achieve				Risk	Managed by	Assigned to	Resource Requirement		Dates		FINANCE			Additional Comments			
	Corporate Objective Number (see above)	Headline Action	How will it be delivered? Is a business case or PID required?	What will be delivered and what are the benefits?	Measures - how will we measure success?	Highlight any risk - political, operational, to public, staff, tenants, Community Impact Assessment, Financial			ICT HR Legal Estates Procurement Communications Consultation Other	Date for Required Resource (be as accurate as possible)	Start Date	Target Date for completion	Revenue - £ Expenditure / (Income) Reduction (-) / increase (+) Show costs as accumulated Estimate (E) Actual (A)			Capital - £ Expenditure / (Income) Reduction (-) / increase (+) Estimate (E) Actual (A)			
Action No.	Corp. Obj No.	ACTION	DESCRIPTION	OUTCOME	MEASURES	RISK	LEAD	OFFICER/TEAM	RESOURCE	DATE	START	TARGET	Yr1 15/16	Yr 2 16/17	Yr 3 17/18	Yr1 15/16	Yr 2 16/17	Yr 3 17/18	
1		District & Parish Elections					JD		ICT		Sep-18	May-19							
2		Household Canvass 2018	Household Enquiry forms to 47,000 Households to collate information for New Register of Electors to be published on 1st December 2019	Accurate/up to date Register of Electors.					CORE TEAM		Aug-19	30-Nov-19							Cost to be met by budget and cabinet office funding.
3		Land Registry takeover of Land Charges for North Devon Area.	Awaiting end date to clarify extent of work required.	Land Registry working towards providing a central Land Charge Register.	Service Transferred	Financial impact on income and possible obligations to Land Registry	RB		ICT,LEGAL & PLANNING	Awaiting project dates from Land Registry	Date expected 2018	Land Registry date is 2025							Cost implications to be calculated once end date known.

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